



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

June 16, 2016

ADDENDUM #2

RFP No.:0348

Receipt Date: July 1, 2016

For: TO PROVIDE FOOD AND RELATED SERVICES FOR EMERGENCY EVENTS. THIS CONTACT MAY BE INVOKED FOR PARISH, STATE AND FEDERALLY DECLARED DISASTER EVENTS.

CLARIFICATIONS:

1. Section 2.1, C.1.b. – In the event that more personnel are on site to be fed than the meals that the Parish ordered, how will the additional meals be accounted for and how will they be reimbursed? Instead of turning away someone for a meal would it be possible for the contract to read that the contractor will be paid the larger of the numbers for prep and meals served?

As stated in Section 2.1, C.1.b - JP will order a specific amount of meals, it is understood that the contractor will prepare a certain percentage of overages to cover any influx of personnel. If the amount of overages is consumed by response personnel and there are the appropriate amounts of signatures to match the amount of meals consumed I see no reason why JP wouldn't cover the cost.

Example 1): JP orders 500 meals, contractor prepares 510 meals, 510 meals are consumed by response personnel and there are 510 signatures – JP should pay for 510 meals.

Example 2): JP orders 500 meals, contractor prepares 510 meals, 500 meals are consumed by response personnel and there are 500 signatures – JP should pay for 500 meals.

2. Pricing Template – Will housing for the catering crew and refrigeration/freezer storage be available at EOC when we provide our equipment?



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Yes, we have plans to provide space for the catering staff to sleep and of course the refrigeration/freezer storage here at the EOC will be available to the catering staff.

3. Pricing Template - Will housing for the catering crew and refrigeration/freezer storage be available at EOC when we utilize the equipment on site?

Yes, we have plans to provide space for the catering staff to sleep and of course the refrigeration/freezer storage here at the EOC will be available to the catering staff.

4. Pricing Template – Since ice and drinks are listed under the unit pricing, will the contractor be responsible for ice and drinks with meals?

Yes, provided they are ordered by the Emergency Management Director for that particular event.

5. Pricing Template – Since snacks are listed under the unit pricing, will the contractor be responsible for snacks with hot breakfast, hot lunch and hot dinner? Snacks come with the boxed lunches.

Yes, snacks are to be provided at the EOC (or any other site approved by the Emergency Management Director) throughout the day and between meals. Additionally a snack shall be provided in box lunches that go out into the field for response personnel.

Sincerely,

Sidney Duffy

Ms. Sidney Duffy, Buyer II
Jefferson Parish Purchasing Department

RFP SUBMISSION:

Proposer must acknowledge all addenda on the signature page. Proposer acknowledges receipt of this addendum on the signature page by entering the number that has been assigned to this addendum.



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This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.